

Reusable FREE version for 30 days!  
POS cash register software by [ProKassa.nl](https://prokassa.nl)

Tested version since 2021 !

You can use this reusable FREE version free for 30 days!

Have anyquestion? Mail [verkoop@prokassa.nl](mailto:verkoop@prokassa.nl)

Please see below for more information about the reusable 30-day WinKassa LICHT POS Software manual.

If you want to add your own products, first delete the DEMO products and groups before adding your own items.

For feedback or to request a new version, please contact: [verkoop@prokassa.nl](mailto:verkoop@prokassa.nl)

WinKassa.nl provides free versions of its software "as is" and without any warranty. WinKassa.nl shall not be liable for any data loss, system errors, security issues, or other technical malfunctions arising from the use of any free version. The end user is solely responsible for verifying the integrity and security of all downloaded files, including performing virus and malware scans prior to use. "

Tested version since 2021 !

You get this version free for 30 days! Have anyquestion? Mail [verkoop@prokassa.nl](mailto:verkoop@prokassa.nl)

Please see below for more information about the reusable 30-day WinKassa LICHT POS Software manual.

### How to delete DEMO products, groups, and sample data.

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**WinKassa / WinRetail POS**

**User Manual**

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## 1. System Requirements

- WinKassa.nl Light version 1928
- Compatible with all Windows versions, including XP en Windows 11 .
- This is an older version Free Demo. You can purchase a latest version .

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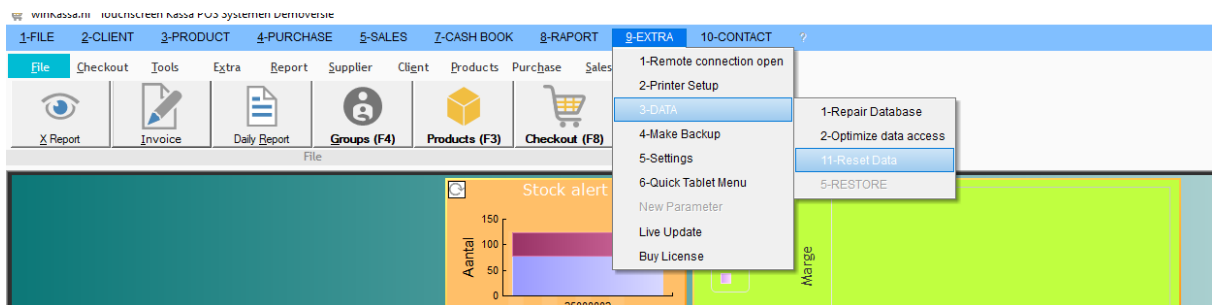
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## 2. Installation

1. Open the ZIP file
  2. Copy the **BircanWKL** folder to C:\
    - Example: C:\BircanWKL
  3. From C:\BircanWKL, locate **BircanWKL.exe** and:
    - Create a **desktop shortcut**, or
    - Pin it to the **taskbar**, or
    - Add it to **favorites**
- 

## 3. Reset ( DELETE) Sample Data (Products & Sales) :

The software includes sample products and product groups for demonstration purposes. You may review, use, modify, or DELETE/RESET them as needed, as described below.



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#### To reset the sample data:

1. From the main Admin screen:
  - o Go to **Menu 9 – Extra**
  - o Select **3 – Data**
  - o Select **11 – Reset Data**
2. When prompted, select **YES**.
3. In the Reset window:
  - o **2 – Reset Sales**: Select option 2 and check rows **3, 4, and 5** (orange rows).
  - o **1 – Reset Product and Group**: Select the first two yellow rows.
4. Click the **red triangle icon** on the right side.
5. Confirm again by selecting **YES**.
6. You have now re-enabled the 30-day trial again

The sample data will now be deleted successfully. Restart the software to activate the 30-day free trial again.

Also you can delete data as

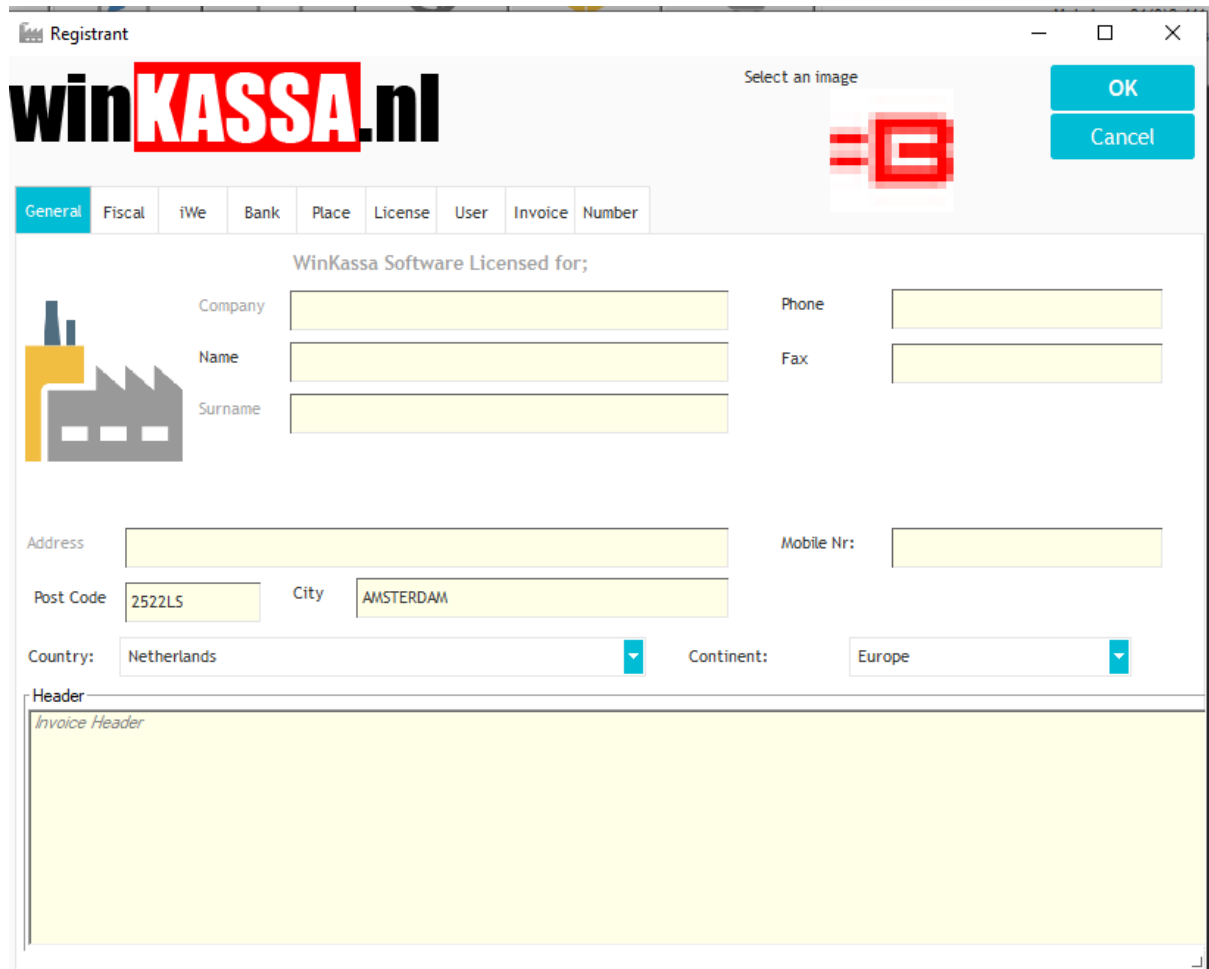
from C:\BircanWKL\DataWKL

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#### 4. Company Registration Details

Before entering your own products, complete the registration details.



The screenshot shows the 'Registrant' window of the WinKassa software. The window has a title bar with standard OS controls. The main area features the 'winKASSA.nl' logo on the left and a 'Select an image' button with a red 'G' icon on the right. Below the logo is a tabbed interface with 'General' selected. The 'General' tab contains a form for 'WinKassa Software Licensed for;'. The form includes fields for 'Company', 'Name', 'Surname', 'Phone', 'Fax', 'Address', 'Post Code' (pre-filled with '2522LS'), 'City' (pre-filled with 'AMSTERDAM'), 'Mobile Nr:', 'Country' (pre-filled with 'Netherlands'), and 'Continent' (pre-filled with 'Europe'). At the bottom, there is a 'Header' section with a large yellow area for 'Invoice Header'.

1. Menu **1 – File**
2. **7 – User / Registrant**
3. Enter:
  - City
  - Postal Code
  - Country
4. Save using **F5** or **OK**

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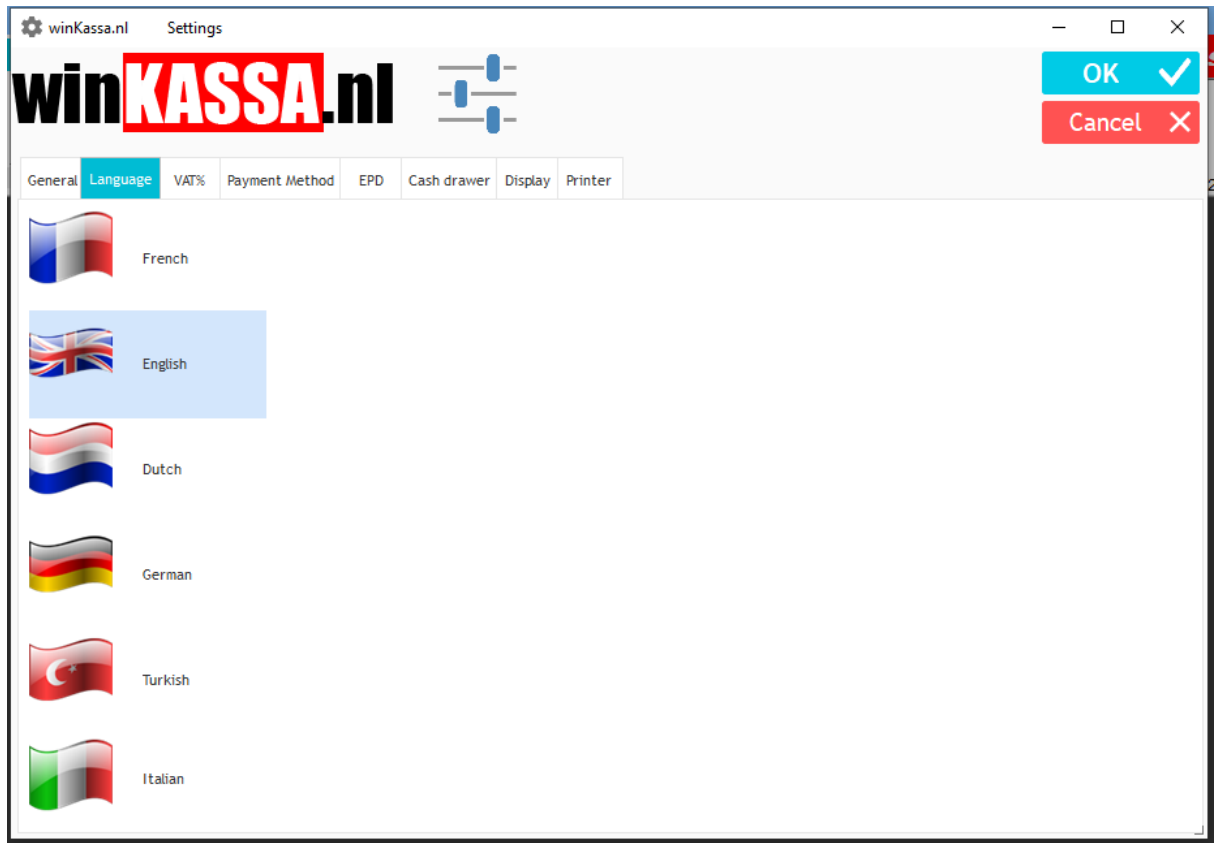
#### 5. Language Settings

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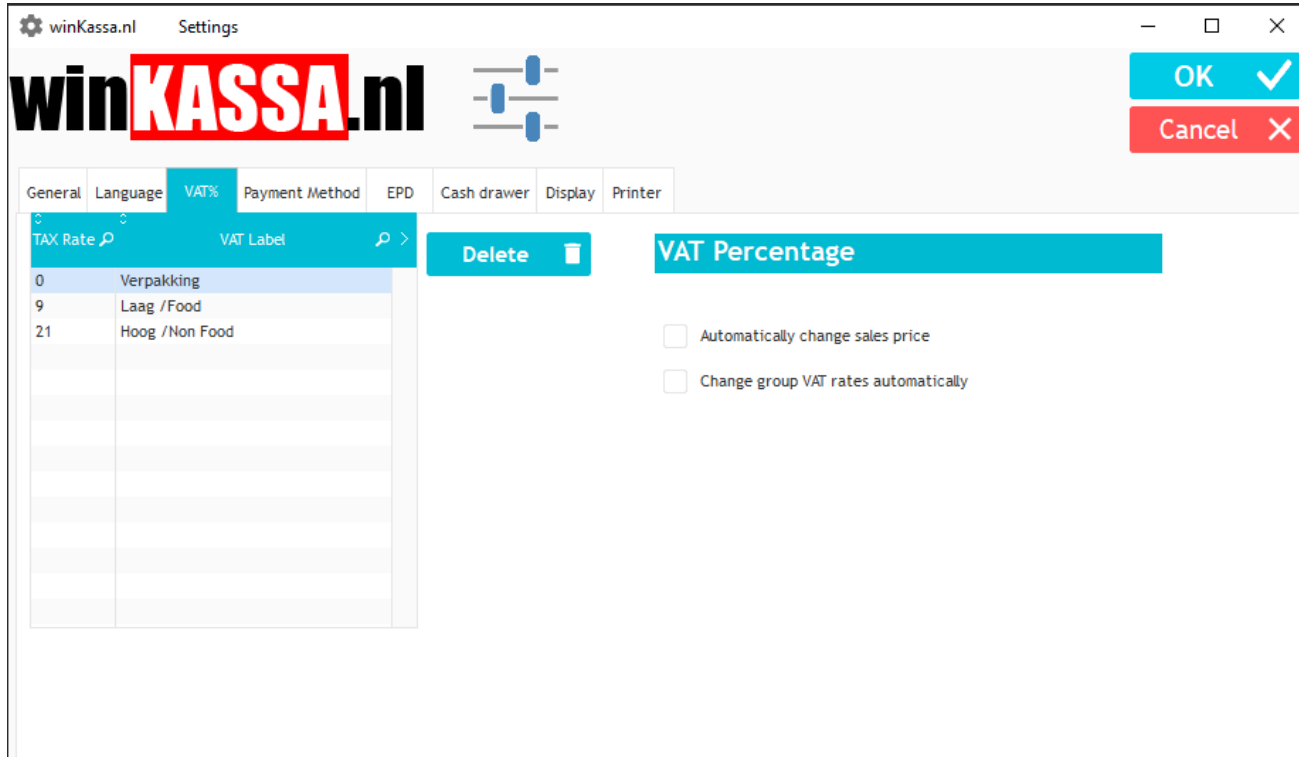
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1. Menu **9 – Extra**
  2. **5 – Settings**
  3. Open **Language (Tab 2)**
  4. Select your preferred language
  5. Save with **F5** or **OK**
-

## 6. VAT (Tax) Configuration

- There is **no limit** to the number of VAT rates.



The screenshot shows the 'winKASSA.nl Settings' window with the 'VAT%' tab selected. The window has a title bar with standard OS controls and buttons for 'OK' and 'Cancel'. Below the title bar is a navigation bar with tabs: 'General', 'Language', 'VAT%', 'Payment Method', 'EPD', 'Cash drawer', 'Display', and 'Printer'. The 'VAT%' tab is active, displaying a table with columns 'TAX Rate' and 'VAT Label'. The table contains three rows: '0' with 'Verpakking', '9' with 'Laag / Food', and '21' with 'Hoog / Non Food'. To the right of the table is a 'Delete' button with a trash icon. Further right is a 'VAT Percentage' section with two checkboxes: 'Automatically change sales price' and 'Change group VAT rates automatically', both of which are currently unchecked.

TAX Rate	VAT Label
0	Verpakking
9	Laag / Food
21	Hoog / Non Food

**VAT Percentage**

- ☐ Automatically change sales price
- ☐ Change group VAT rates automatically

### To configure VAT rates:

- Menu **9 – Extra**
- 5 – Settings**
- VAT (Tab 3)**
- Enter:
  - VAT percentage in the left column
  - Description in the right column
- Save with **F5** or **OK**

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## 7. Receipt / Ticket Settings

The screenshot shows the 'winKASSA.nl Settings' window with the 'Cash drawer' tab selected. The window has a title bar with standard OS controls and a 'winKASSA.nl' logo. Below the logo is a navigation bar with tabs: General, Language, VAT%, Payment Method, EPD, Cash drawer (active), Display, and Printer. The main content area is titled 'Cash Drawer Configuration'. It includes a checkbox for 'Cash and Save button (Not Open Cash Drawer )', a text field for 'Opening Amount of Cash Register', and a section for 'Ticket Header and Footer'. The 'Ticket Header and Footer' section is divided into two columns: 'Ticket Title / Header' and 'Bottom message'. The 'Ticket Title / Header' column has four text input fields for 'Name', 'Address', 'Post Code \_City', and 'Tel:'. The 'Bottom message' column has four text input fields for 'Line 1 Bottom', 'Line 2 Bottom', 'Line 1 Bottom', and 'Line 2 Bottom'. There are also 'Type Port' (dropdown menu), 'Port number' (text field), and 'Bauds Rate' (text field) settings, each with a 'Save' or 'Test Port' button.

### 7.1 Receipt Header

1. Menu **9 – Extra**
2. **5 – Settings**
3. **Cash Drawer (Tab 6)**

#### Ticket Title / Header

- Store name
- Address
- Postal code and city
- Phone number

Note: Store names longer than **20 characters** may not display correctly  
(This limitation is removed in the Pro version.)

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### Bottom Message

- Return policy
- Social media links
- Custom customer messages

Save using **F5** or **OK**

## 8. Customer Display Settings

The screenshot shows the 'winKASSA.nl Settings' window. The 'Display' tab is selected, showing the 'Customer Display Configuration' section. It includes a 'Display Port Name' dropdown set to 'COM1', a 'Test Display Port' button, and an 'Activate VGADisplay' checkbox. Below, there are two text input fields for 'Line 1' and 'Line 2' of the 'Customer Display Message', with a 'Max: 2x20 Chr' limit. The window also features a 'winKASSA.nl' logo, a settings icon, and 'OK' and 'Cancel' buttons.

Supported displays:

- Serial Display
  - VGA Display
1. Menu **9 – Extra**
  2. **5 – Settings**
  3. **Display (Tab 7)**
- Select the COM port connected to the customer display
  - Maximum **20 characters per line**

Example:

Welcome to

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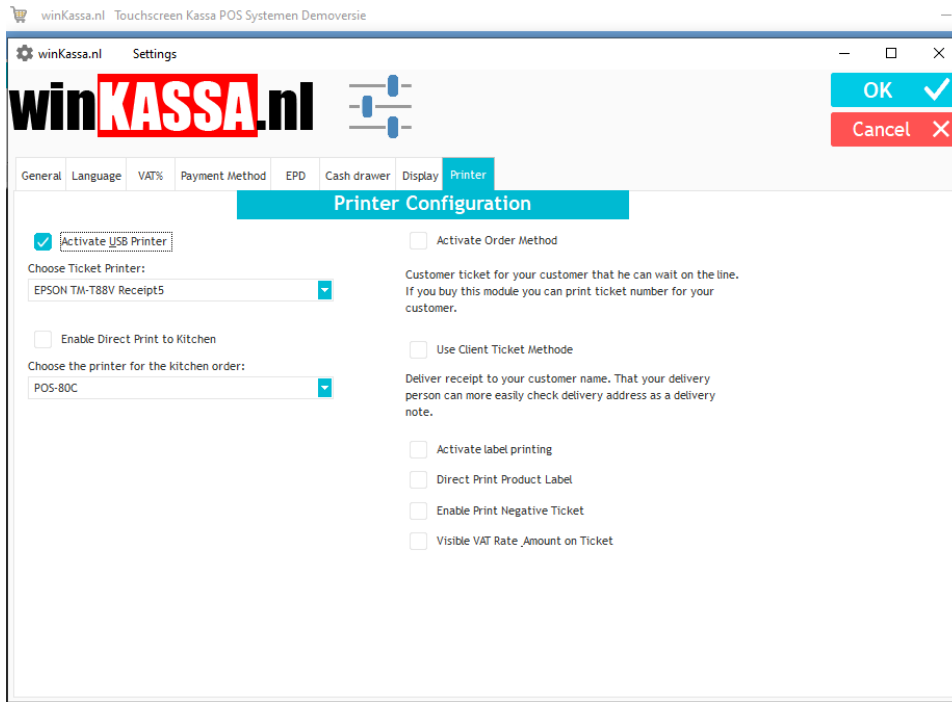
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Your Shop Name

Save with **F5** or **OK**

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## 9. USB Printer Configuration



1. Menu **9 – Extra**
2. **5 – Settings**
3. **Printer / Display (Tab 7)**

- Select your USB printer
- Activate using **Activate USB Printer**
- To show VAT rates on receipts, enable:
  - **Visible VAT rate on Ticket**

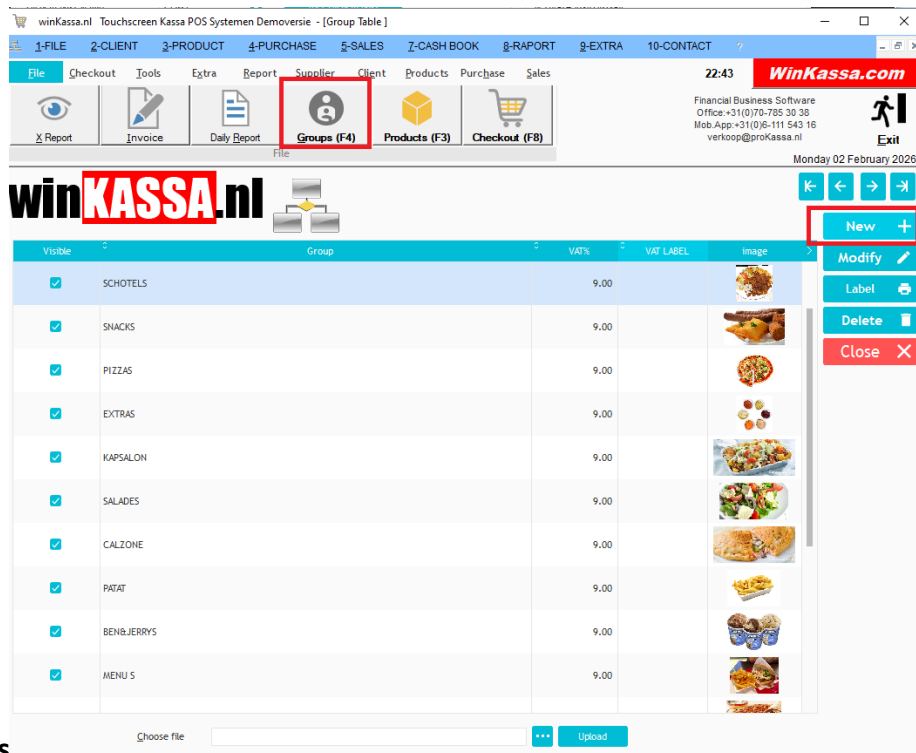
Save changes with **F5** or **OK**

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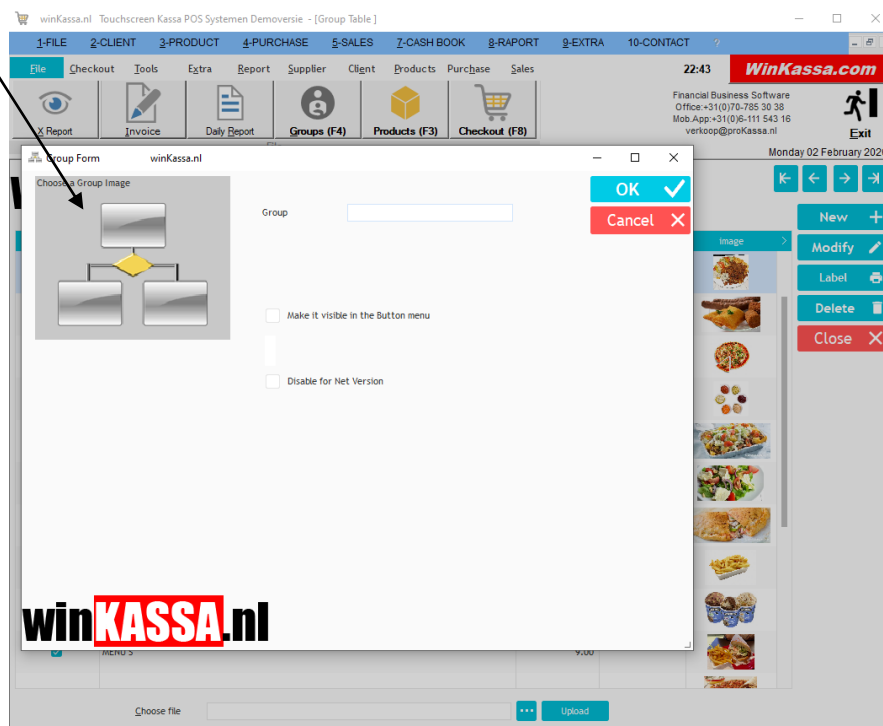
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## 10. Create Product



### Groups



1. Click the **Group** button on the main screen
2. Click **New** on the right
3. Enter group details

**For products without barcodes:**

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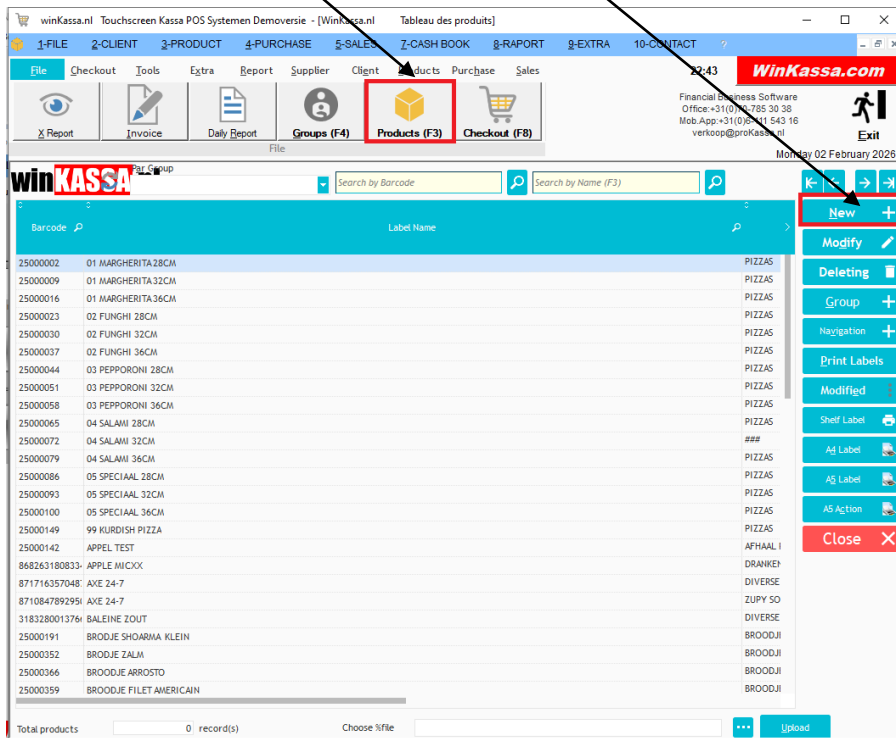
- Enable **Make visible in the button menu**

**Add a group image:**

- Click **Choose a Group Image**
- Select an image from your computer

Save using **F5** or **OK**

## 11. Product Table / Add Products



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The screenshot displays the WinKassa POS software interface. The main menu at the top includes 1-FILE, 2-CLIENT, 3-PRODUCT, 4-PURCHASE, 5-SALES, 7-CASH BOOK, 8-RAPORT, 9-EXTRA, and 10-CONTACT. Below the menu are icons for File, Checkout, Tools, Extra, Report, Supplier, Client, Products, Purchase, and Sales. The Product Form window is open, showing fields for ID, Weight Product, New Line, Barcode, Caption, Order Nr, and GTIN (EAN, ISBN). A red arrow points to the 'Choose a Product Image' button. The 'General' tab is selected, showing fields for Group, Store the value, Use box price, Recommended price, Kilo Price, Purchase Price+VAT, Earnings amount, Sales price with TAX, and Sales Price. The 'Sales price with TAX' field is highlighted with a red box. The 'Takeaway price' section is also visible at the bottom.

1. Click **Product** on the main screen
2. Select **New**

### Product details:

- Scan the barcode (it will appear automatically).
- Enter the product name/description.
- Select the product group.
- Choose a product image to create a button for products without a barcode.
- Press F8 or click on "Sales Price with TAX" to enter the VAT-inclusive price.

### Bulk Import via Excel

- Import more than **50,000 products** without issues
- Contact support for assistance

P.S. You can create dedicated groups or buttons for large-size or heavy products to make the sales process faster and easier.

## 12. Sales Screen

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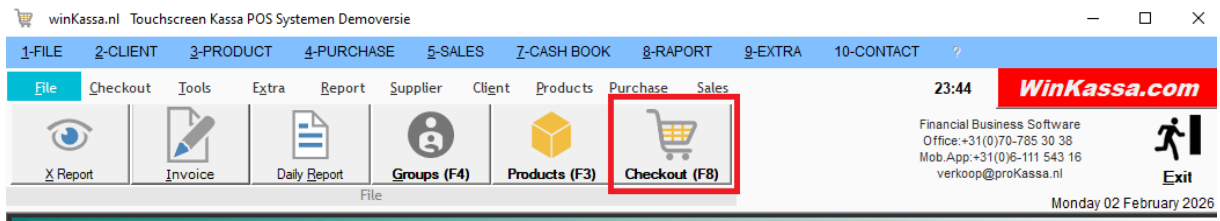
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- Click the **Checkout** button to open the sales screen

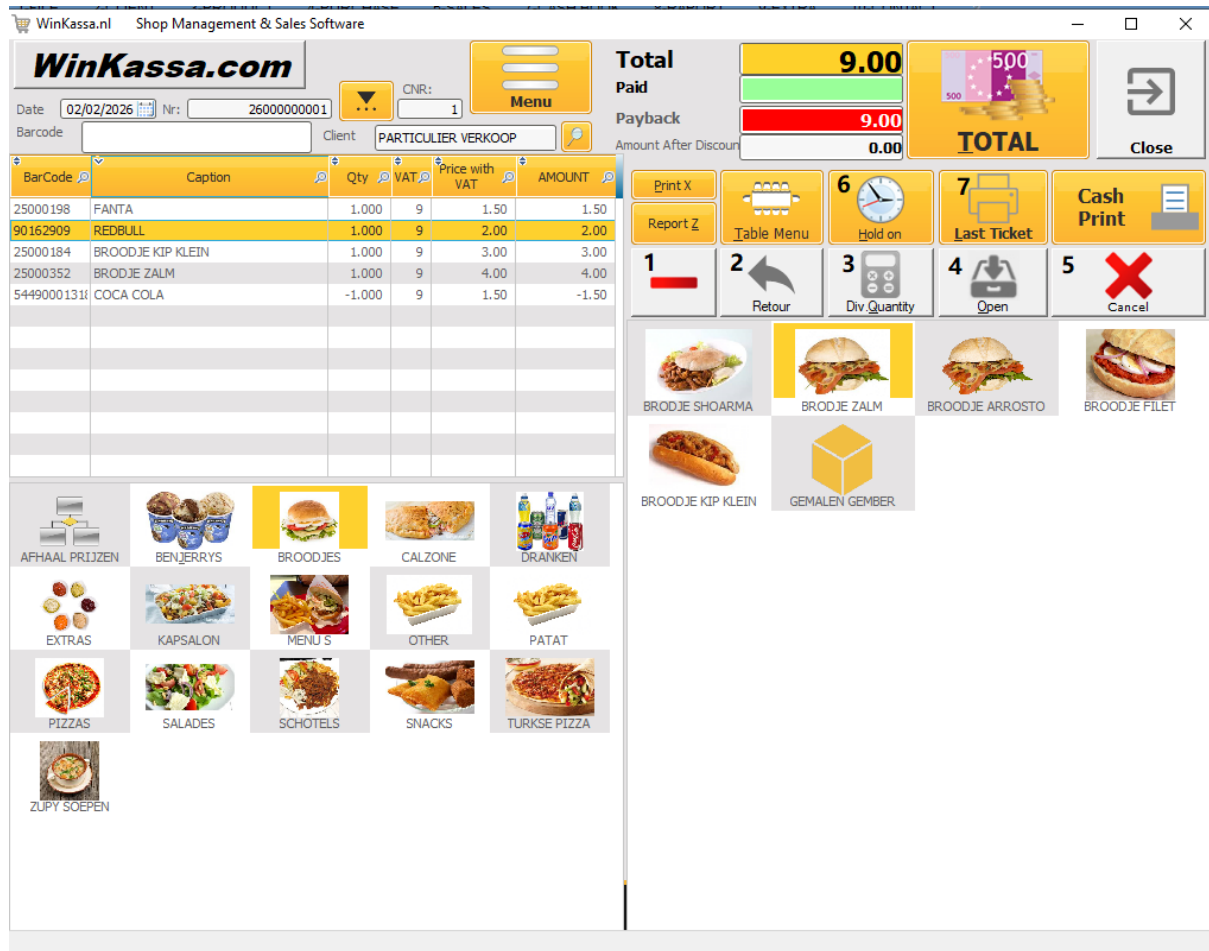
## Sales Functions

- Scan barcode: Adds product to the sales list
- 1 Red (–) button: **Remove selected product**
- 2 **Retour**: Process product returns
- 4 **OPEN**: **Open cash drawer**
- 5 **X Cancel**: Clear sales table
- 6 **Hold On**: Put transaction on hold
- 7 **Last Ticket**: Reprint last receipt
- **Total**: Proceed to payment window
- **Quantity Calculator**:
  - Change quantity or price
  - Add manual products not in the system



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### 13. Payment Screen

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- Select **Cash** or **POS/Card**
- Change is calculated automatically
- For mixed payments:
  - Enter cash amount first
  - Then select POS payment
- **CE** clears the current entry

#### Cash Button

- Use only if the customer pays the **exact amount**

#### After Payment

- **Print:** Print receipt
- **Save:** Save receipt
- **Cancel:** Return to sales screen

Example:

If the total is €5.20 and the customer gives €10.20:

- Enter **0.20** first
- Change returned will be **€5.00**

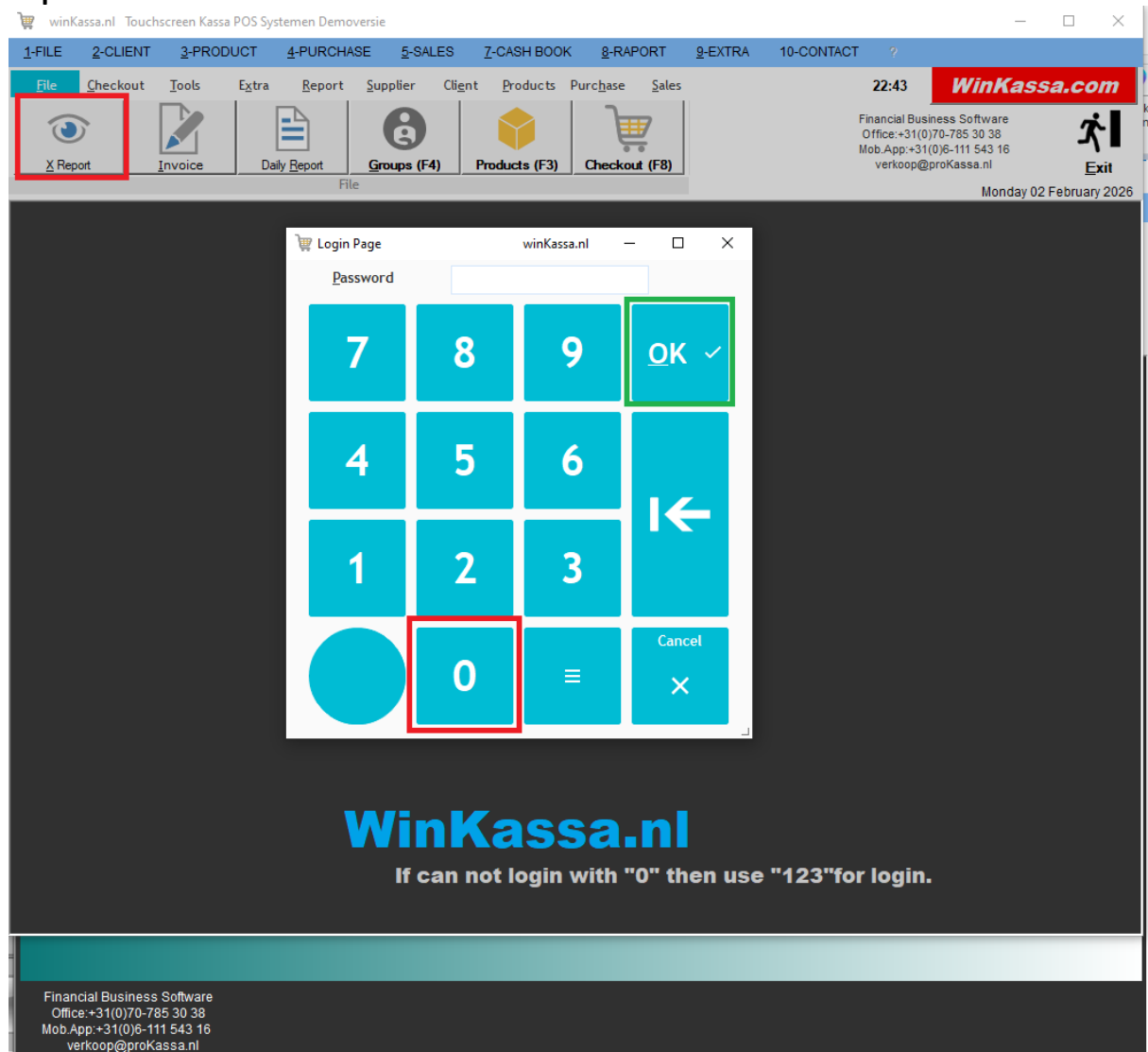
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## 14.

### Reports



### X Report (Sales Summary)

- Login code: 0 or 123

Menu path:

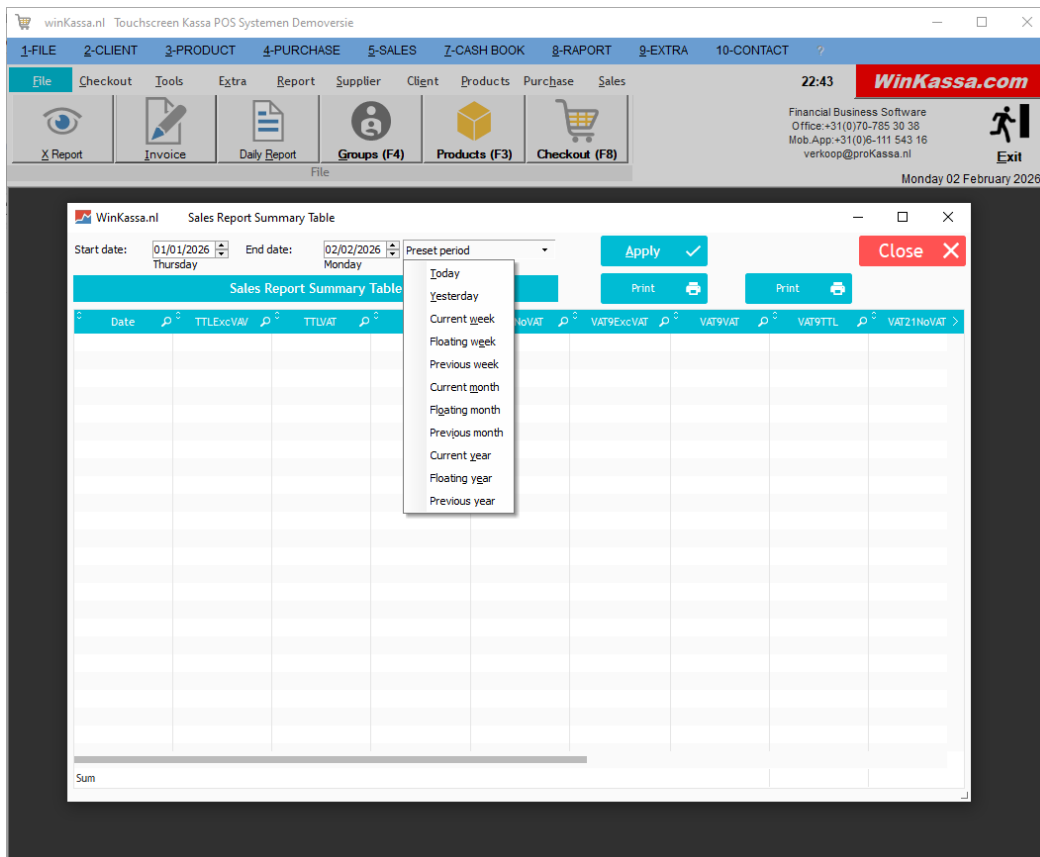
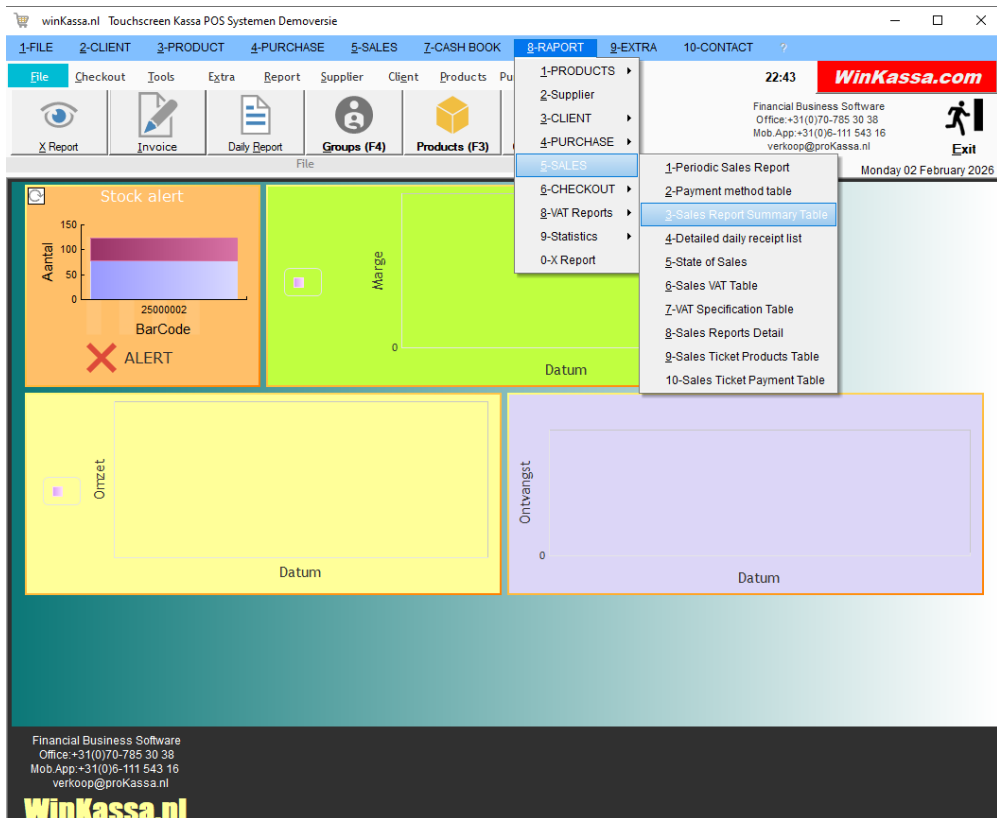
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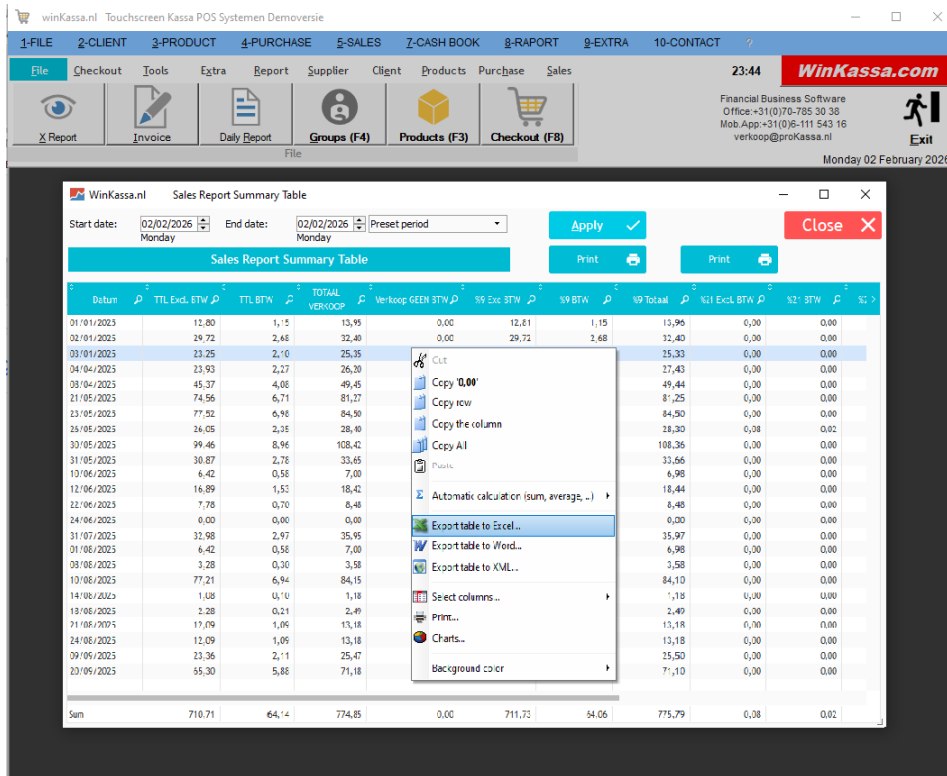


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- 8 – Overview
- 5 – Sales
- 3 – Sales Report Summary

Features:

- Monthly or quarterly accounting reports
- Right-click to export to **Excel**

## 15. Suggestions and Advanced Versions

For suggestions or feedback, please contact us.

For large stores, multiple checkout points, and unlimited scalability:

- **WinKassa.nl**
- **WinRetail.nl**

Key features:

- European scale integration (10 brands)
- Cash drawer support
- Digital price labels
- Powerful, unlimited POS software

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